



GLENLOWIE SCHOOL

Glendowie School

The school is situated in a beautiful natural environment surrounded by trees and expansive grass areas. Overlooking the Tamaki Estuary, it is close to the bushwalks and bird sanctuary of Tahuna Torea.

What do we stand for?

An 'I care' school.

An awareness that our children are our future.

A priority on all children achieving excellence — academically, creatively and physically, as well as in personal development and social skills.

Glendowie School has a warm friendly atmosphere, where the classes are not too big, and each pupil can be given individual attention.

When are the 2020 Terms?

Term 1	Thursday 30 January – Thursday 9 April
Term 2	Wednesday 29 April – Friday 3 July
Term 3	Monday 20 July – Friday 25 September
Term 4	Monday 12 October – Friday 11 December

Statutory Holidays:

New Year's Day	1 January (during school holidays)
Day after New Year's Day	2 January (during school holidays)
Auckland Anniversary	Monday 27 January (during school holidays)
Waitangi Day	Thursday 6 February
Good Friday	Friday 10 April (during school holidays)
Easter Monday	Monday 13 April (during school holidays)
Easter Tuesday	Tuesday 14 April (during school holidays)
ANZAC day	Monday 27 April (during school holidays)
Teacher only Day	Tuesday 28 April
Queen's Birthday	Monday 1 June
Labour Day	Monday 26 October
Christmas Day	Friday 25 December
Boxing Day	Saturday 26 December (observed Monday 28)

What do we offer?

- High standards of teaching resulting in academic, artistic and sporting achievement.
- The International Baccalaureate Primary Years Programme - Glendowie School was the first Authorised State Primary International Baccalaureate School in New Zealand.
- Attention given to the individual learning and development of each pupil. Sound work habits and homework are encouraged.
- Classes from New Entrants through to Intermediate (Year 0 – Year 8).
- Up-to-date teaching resources, including access to computers for all classes.
- Regular school trips. Annual camp for Year 7 students.
- Attractive grounds, including a swimming pool, hall/gymnasium, playing field, adventure playground, astro turf.
- The benefit of integration with a Satellite class from Sommerville Special Needs School.
- An Out of School Care service within the school grounds.

What subjects do we teach?

We offer the normal core curriculum subjects:

- Language/Reading/Oral and Written Expression, Visual
- Science
- Mathematics and Statistics
- Health & Physical Education
- The Arts – Visual Arts; Dance; Drama & Music
- Social Sciences
- Information Technology
- Technicraft (Year 7 & Year 8)
- Learning Languages - Chinese (Year 2 to Year 8) & Te Reo Maori
- Music
- Technology

Who are our people in 2020?

Principal	Mrs Anne-Marie Biggs	Room 1	Miss Victoria Hammond
Deputy Principal	Miss Christine Matos	Room 2	Mr Tom Pavletich
Assistant Principal	Ms Robyn Sinclair	Room 3	Mr Charles Liu & Miss Caitlin McLaren
PYP & Special Education Coordinators	Miss Christine Matos & Ms Robyn Sinclair	Room 4	Miss Kate Hodson
SENCO	Ms Robyn Sinclair	Room 5	Miss Annie Kirkham
Learning Support Co-ordinator	Mrs Naomi Benstead	Room 6	Mrs Janine McKenna-Woodley
Community of Learners (COL) e-learning & I.T.	Mrs Caroline Blair Ms Katrina Cable	Room 7	Mrs Katie Kirrane
Physical Education	Mr Peter Kloppers	Room 11	Miss Brittany Buchanan & Miss Eva Reid
Maths Support (Y6-8)	Mrs Priscilla Allan	Room 12	Mrs Sharyn Maslin
Art	Mrs Juliette Laird	Room 13	Miss Heidi Milne
Maori Language	Binny McGee-Repia	Room 14	Mrs Emma Taylor
Mandarin Tutors	Mrs Lijun Guan Mrs Selena Sun Chenrui Ma	Room 15	Miss Amber Payne
	Ms Jenna Kelly	Room 16	Mrs Lesley Mitchell
ESOL	Mrs Sunny Lee	Room 17	Ms Tania Allan
International Manager	Mrs Cheryl Le Fevre	Room 18	Miss Kim Andrews
Music Teacher	Mrs Karen Bartlett	Room 19	Mrs Kylie Dawson
Teacher Aides	Mrs Jocelyn Woolley Mrs Kim Nielsen Mrs Laurelle Azzopardi Mrs Michelle Struckmann Mrs Deepa Naran-Patel Mrs Ilana Paris Mrs Janis Langley Mrs Julie Hemi Dee Karl Anna Rule Narges Saeedi Eliana Bustamante Seupul Veda	Room 21	Mr Alan McInally
	Mrs Alison Woodhead	Room 22	Mrs Caroline Blair & Mrs Roz Kennedy
	Mrs Julie Wallace	Room 23	Mrs Elizabeth Keyser
	Mrs Adie Pedersen	Room 24	Mrs Sian Strachan
	Ms Kelly May	Room 25	Mr Jeremy Shroff
	Ms Rose Phillips	Room 26	Mr Tom Jolly
	Mrs Michelle O'Connor	Room 27	Mr Rob Edmondson & Tez Couper
	Mrs Susan Toth	Room 28	Hiranthi Jayasingha & Oliver Bellett & Hugh Markham
	Ms Zainab Al-Safah	Room 29	Miss Maxinne Banson (Sommerville Special School)
	Mr Peter Kloppers		
	Mr Fale Fuimaono		

Who is on our Board of Trustees?

Principal:	Mrs Anne-Marie Biggs
Chairperson:	Dr Dawn Garbett
	Mr Derek Bilby
	Mr Andrew Dale
	Ms Elisabeth Gerwitz
	Mr Allyn Glaysher
	Mrs Anna Knight
	Mr Paul O'Brien
	Ms Louise Taylor
Staff representative:	Mr Peter Kloppers

Board of Trustee Meetings:

Board meetings are held once a month. A copy of the Agenda is always available at the Office after 3.00pm on the Friday before each meeting.

How do you get in touch with us?

Our School Charter encourages parents to become involved with their children's education. We welcome visits and our staff are readily available to review your child's progress. Please make appointments through the office.

If you wish to find out more about the school before the enrolment of your child, please telephone (09) 575 7374 to make an appointment for us to show you around. We look forward to meeting you.

Education Review Office:

A copy of our latest ERO Report is available online at: www.ero.govt.nz or at the School Office.

Our School Zone:

Details of our school zone are available at the School Office, or on our website.

Our School Website:

Further information can be obtained from our school website : www.glendowie.school.nz

Helpful Information:

Out of School Care - OSCAR Programme:

Glendowie OSCARS provide before school/after school care and a school holiday programme in the school hall/gymnasium complex. For further information please see the brochure in the pack, or visit: www.oscars.co.nz email che@oscars.co.nz - phone: 021 367 243

Bell Times:

8:30am	-	Entry to school grounds and classrooms
8:55am	-	Students in classrooms – ready to start
9:00am	-	School commences
10:30am	-	Morning interval
10:50am	-	School re-commences
12:30pm	-	Lunch
1:30pm	-	School re-commences
3:00pm	-	School closes

Absences:

- Students enrolled at the school are required to attend school every day. Caregivers are expected to advise the school by telephone, email or school app if the child is not attending, preferably on the morning of the first day of the absence before 8:30am. Failing that, the caregiver will be required to provide a note explaining the absence.
- Any child who is absent from school without the school being advised will be phoned from the Office in order to ensure the safety of the child.
- Telephone calls regarding student absences will be noted in the daily attendance register.

Bicycle Riding to School:

Children from the age of 10 years or in year 6 may ride bicycles to school and have their bicycles stored on our school grounds. They must wear safety helmets and ride safely. Also pupils must supply a padlock for the bicycle during the day.

Care of School Property:

All pupils are expected to respect school property inside and outside the classroom. Contributions towards costs will be necessary if willful damage is done by a pupil.

Enrolment:

The school has an enrolment policy, which specifies the school's geographic zone. For families enrolling at Glendowie Primary School for the first time, it is requested that they arrange an interview time to meet with the Principal.

Application for enrolment for 5-year-old new entrants may be made any time after the child's 4th birthday. There are two entry dates per term and students must be 5 before they start school.

New Entrant Enrolments (Year 0 — Year 1):

In accordance with the Education Act, we are now using cohort entry, so please contact the school office if you are unsure of your child's start date.

Pre-School Visits:

New entrants will be invited to a pre-school group visit at the end of the term before they are due to start school.

Hall/Gymnasium:

This is used for school assemblies, functions and indoor sports. Our local community utilize this facility for after-school activities. Further information is available from the School Office.

Homework:

The younger children generally have books to read, while children from Years 3 to Year 8 will have a variety of tasks to complete. This is often a homework task sheet for the week. Each syndicate will advise their parents as to the homework systems in place for their class levels.

Information Technology:

All classes have access to a range of technologies. Computers in our common rooms and computers in the classrooms are available for children's research. Our computer centre and library have significant numbers of computers.

Lost Property:

Please ensure that all items are clearly named. Lost property can be looked at between 8:30am and 4:00pm outside the school Sick Bay area, by the office.

Lunches:

We have a lunch system at school whereby children order through their classroom. These are then collated and are delivered to the school daily. Our school tuck shop is also available at playtimes and lunchtimes.

Music:

Pupils can apply for the Tamaki Primary School Music Scholarship. Lessons in a variety of instruments are held each Saturday morning at Tamaki Primary School. Ring Sylvia Fausett on 09 570 9351 for further information.

Auditions are held for the school orchestra for students in Years 4 — 8. Lessons are also available in guitar and a range of instruments through the KBB music programme.

Newsletters:

School newsletters are e-mailed home each fortnight on a Friday. They are also available to read on our school website www.glendowie.school.nz or on our phone app.

Parents' Association:

We have a very active Parents' Association who welcome any offers of assistance. There is a form in the enrolment pack, or you contact the School Office for further information.

Physical Education and Sport:

Regular programmes take place throughout the year and include: netball, soccer, rugby, softball, swimming, cross country running, badminton, volleyball, athletics, basketball and cricket.

Rules:

Our pupils are expected to behave to acceptable standards of conduct. Policies are in place to encourage this.

Stationery:

Stationery is purchased from your local retailer. A stationery list is available on our website under Student Services, or you can order online from OfficeMax - www.myschool.co.nz/glendowieprimary

Swimming:

The summer programme is for all classes. The school swimming programme takes place mostly in Term 1. Children are required to take part in these lessons unless a note on medical grounds excuses the child.

Technicraft:

Our Year 7 and Year 8 pupils attend Selwyn College each week for Technicraft lessons which include food technology, hard and soft material and electronics.

Uniform:

The Board of Trustees policy is that the wearing of school uniform is compulsory. Uniforms are ordered through The School Uniform Company - Phone 09 4762148 or Fax 09 4762147. Order forms are also available at the School Office.

Voluntary Donation:

For 2020 the rates have remained unchanged:

One child = \$400, Two children = \$740, Three children = \$950, Four children = \$1,150.

This donation is necessary to supplement our budget in order for us to be a well-resourced school with quality programmes and resources that the community expect and appreciate. This supports the employment of additional teachers and support staff (to keep class numbers low and avoid composite classes); specialist programme costs including physical education, gifted and talented, special needs, the arts. It also supports quality learning resources, computers and electronic equipment. Please remember that any contribution you make will be appreciated, and will make a difference to our children.

Payments of the donation can be made online through our Kindo system, or by cash, cheque or eftpos at the school office, or direct to our bank account (bank details available from the school office). We really appreciate your support.